



**UNIVERSITY OF CALICUT**

**Abstract**

Directorate of Research - General Guidelines for Second Stage Ph.D. Admission Process - Implemented - Orders issued.

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**Directorate of Research**

U.O.No. 1300/2024/Admn

Dated, Calicut University.P.O, 25.01.2024

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- Read:-*1. U.O. No. 16031/2023/Admn dated 17/10/2023.  
2. U.O. No.18911/2022/Admn dated 06/10/2022.  
3. U.O. No. 544/2024/Admn dated 11/01/2024 .  
4. Orders of the Vice Chancellor in the file of even no. dated 20.01.2024.

**ORDER**

As per the U.O. read 1<sup>st</sup> above, the Committee for the preparation of the guidelines for Second Stage Ph.D. Admission Process and Ph.D. Admission Reservation Roster has been reconstituted. As per the U.O. read 2<sup>nd</sup> above, the guidelines for Second Stage Ph.D. Admission Process 2022 was implemented.

The Committee to prepare guidelines for Second Stage Ph.D. Admission Process and Ph.D. Admission Reservation Roster, at its meeting held on 11.12.2023 has resolved that the guidelines issued for second stage Ph.D. Admission process 2022 will be applicable in general for every admission year. As per U.O. read 3<sup>rd</sup> above the minutes of the meeting of the committee was implemented.

After considering the matter in detail, the Vice Chancellor has approved the Guidelines for Calicut University Ph.D. Second Stage Admission Process, vide the paper read as 4<sup>th</sup> above.

The approved Guidelines for Calicut University Ph.D. Second Stage Admission Process is appended herewith.

Orders are issued accordingly.

Rilesh K.T

Joint Registrar

To

The Director, Directorate of Admission.

Copy to : PS to VC / PA to PVC/ PA to Registrar/ JD, KSAD/ SF/FC.

Forwarded / By Order

Section Officer

UNIVERSITY OF CALICUT  
(DIRECTORATE OF RESEARCH)

77502/RESEARCH-A-ASST-2/2022/Admn

22.01.2024

**GUIDELINES FOR SECOND STAGE PH.D. ADMISSION PROCESS**

1. DoA to publish shortlists of Ph.D. entrance qualified & entrance exempted category candidates for Ph.D. admission of every year.
2. The candidates included in the shortlist should report at the desired research departments/centres, against the notified vacancies as per Ph.D. Notification of each year, within 10 days from the publication of shortlist by DoA. (DoA, also to issue press release to inform the same for information of the shortlisted candidates).
3. The Research Departments/Centres should complete the Interview/Viva-voce for Ph.D. registration of every year for the reported candidates within next 15 days from the last date for reporting of the shortlisted candidates at the centre.
4. The Research Departments/Centres to issue press release to inform the date of conduct of Interview/Viva-voce of reported candidates and also to issue individual email to the reported candidates.
5. From the shortlisted candidates which includes Ph.D. Entrance qualified, M.Phil. and UGC NET (Lectureship) candidates, the ranklist will be prepared based on the procedure given below:  
As per the clause 4.9 and 4.10 of the Calicut University Research Regulations an Interview/Viva-Voce shall be conducted by a duly constituted 'Department Research Committee' comprising all the research guides in the Department concerned in such a way that the candidates would be required to discuss their research interest/broad area of research. There is no need of presentation of the synopsis. The interview should assess whether:
  1. The candidate possesses the aptitude and competence for research.
  2. The research can be suitably undertaken at the research centre.
  3. The proposed research interest can contribute to new/additional knowledge.
  4. The interview will be out of 50 marks and a rank list shall be prepared.
  5. All the committee members need to assess the candidate and the average mark scored should be displayed on the notice board.
6. The Research Departments/Centres to publish rank list of candidates attended the interview within 5 days from the last date for completion of Interview/Viva-voce.
7. The Research Departments/Centres to inform the selected candidates to take admission at the Departments/Centres within next 15 days from the publication of rank list.
8. DoA Branch also to issue a press release for the information of all candidates that the candidates listed in the rank list should take admission at the Departments/Centres within 15 days from the publication of rank list. Also that the rank list will expire after 15 days from the publication of rank list and that no further admissions shall be granted from the rank list.
9. The Research Departments/Centres to follow reservation policy/roster for selection of candidates in the rank list for Ph.D. Admission. The selection should be done considering the notified vacancy under each guide.

10. The Research Departments/Centres to complete the PhD admission procedure of every year within next 15 days from the publication of rank list. The Admission Committee to verify the eligibility of the candidate and also to verify the original qualifying certificate of the candidate.

11. The Research Departments/Centres to complete the process of conducting RAC within 45 days of the completion of PhD admission procedure of every year and to forward the research proposals approved by the RAC along with the RAC minutes, application and other documents to DoR. RAC should verify the qualifying certificate and recommend for course work exemption, according to the status of the candidate.

Dr.M. Nasser  
Director of Research